

APPENDIX -III

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATIONAL OFFICER IN
RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD SEEKING
EXTENTION/UPGRADATION OF AFFILIATION WITH CENTRAL BOARD OF SECONDARY
EDUCATION**

(In accordance with School Safety Policy, 2016 issued by the NDMA , Manual of Safety and security of Children in schools developed by NCPCR and the National Building Code)

PART-A

(This part is to be filled –up by the school and to be produced before the District Educational Officer alongwith all supporting documents and certificates in original)

GENERAL INFORMATION		
1.	Affiliation Number allotted by CBSE to the school	930247
2.	Name of the School as per affiliation letter of CBSE	MTI CENTRAL SCHOOL
3.	Address of the School	POTTACHIRA, NELLAYA-POST PALAKKAD-DIST, KERALA-679335
4.	Standard /Level/ Class up to which the school is running	GRADE LKG TO X
5.	Is the name and address of school in CBSE affiliation letter and State NOC/ Recognition / U-DISE same exactly the same	YES
6.	U-DISE code ALLOTTED TO THE SCHOOL	32061200220
7.	Name and Address of the Trust/ Society / Company(Under section -8) running the School as on date	BEERAN OULIYA MEMORIAL TRUST
8.	Is the trust / Society / Company duly registered with the competent registering authority and the registration is valid as on date	PERMENENT REGISTRATION REG NO. 138/93 Dt. 21/05/1993
9.	Purpose of present application	EXTENSION OF PROVISIONAL AFFILIATION
10.	Location of School	RURAL

11.	Has the school obtained Recognition Certificate from the State Government from Class 1 to 8 th Standard	Applied for Recognition Letter STATE NOC from General Education Department No. 4535/N3/98/GEdn Dt. 16/04/1998
12.	Number of Recognition Certificate from 1 to 8 th Standard and date of Issue	NO
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
13.	Is the school situated on a single contiguous plot of land bounded on all sides by the a Pucca Boundary Wall	NO
14.	Are both the School and the Play Ground situated in a single compound bounded by a single continuous boundary wall on all sides	YES
15.	Total area (Square Meters) in respect of 12 and 13 above on which the school is situated	21125
16.	The land is in the possession of the school / Trust/ Society /Company legally by way of	TRUST
17.	In case the land is in the possession of the society /school by way of lease as per State Government norms, the period of lease .	NO
18.	Name of the Owner/Lessee of the land in respect of point -15 above	GENERAL SECRETARY BEERAN OULIYA MEMORIAL TRUST
19.	Is any public road , canal or through the land in respect of point -14 above	NO
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENT		
20.	Has the school been inspected by the Government Engineer and the school building been found structurally , safe for running a school?	YES
20(a)	If YES the date of inspection	30/05/2025
21.	Has the school been inspected by the officer of Government Fire department and the school building been declared safe for school from the point of view of fire safety	NO Fire Estinguishes installed
21(a)	If YES the date of inspection	
22.	Has the school compound been checked by the public health department and health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking	YES
	If YES the date of inspection	14/07/2025

22(a)		
INFORMATION REGARDING THE STAFF		
23.	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES
24.	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES
25.	Is the Salary to the Teachers and other employees of the school being paid through the bank by mode of electronic clearing?(Payment by cheque or cash to the individuals is not allowed)	YES
26.	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	YES

PART-B

(This part is to be filled –up by the District Educational Officer after verifying all supporting documents and certificates in original and visit the school)

File No _____ Date of Issuance : _____

1.	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents &certificates and visiting the school and the information has been correct	
2.	Is the School recommended for Extension / upgradation of affiliation	Extension of Affiliation

Signature

(Name and Stamp of issuing DEO)

DISTRICT EDUCATIONAL OFFICER / NAME OF DISTRICT
FIRST/SECOND/THIRD SECRETARY(EDUCTION) / NAME OF EMBASSY



Counter Signature

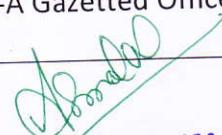
(Name , Designation and Stamp)

DISTRICT COLLECTOR / DEPUTY COMMISSIONER
(or his authorized representative)

NAME OF DISTRICT

DEPUTY CHIEF OF MISSION / AMBASSADOR/ NAME OF EMBASSY
(Not below the rank of Group-A Gazetted Officer)


Abdul Jabbar M
Administrative Officer
MTI Central School, Pottachira
Nellaya, Palakkad - 679 335


SMATH. O.M. MA. B.Ed
PRINCIPAL
MTI CENTRAL SCHOOL
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